



ACPOHE

**Registered Membership
Application Handbook for
Route 1 Educational Achievement**

If you wish to apply by Route 2 – short courses and case study or Route 3 - two case studies please download the handbook for applications by Route 2 or 3

2012

1. Who can apply for registered membership via Route 1 – Educational Achievement?

Current members of ACPOHE who have undertaken a second degree or Masters level study to a certificate level or above in a relevant field of study are eligible to apply via route 1. Examples of broad areas of study are:

- Occupational Health
- Health and Safety
- Ergonomics
- Vocational / Occupational Rehabilitation

You will need to demonstrate that you have undertaken development in the specialty by providing your Certificate that demonstrates your educational achievements.

You will need to demonstrate that you are working in the field by asking 2 referees with whom you have worked with in occupational health or ergonomics to complete and send in a reference for you.

2. Which Masters level courses are acceptable?

There are a number of UK based Masters level educational courses that develop knowledge and skills in the work and health field.

Members who have achieved an M level Certificate, Diploma or MSc in a relevant subject may apply for registered membership by submission of their qualification certificate.

The qualification should be from one of the UK university courses on the ACPOHE list. This can be found in the members zone of the ACPOHE website www.acpohe.org.uk in guidance documents [ACPOHE Guidance on Educational Courses](#)

We are aware that some courses have been discontinued. We have a short but not comprehensive list of discontinued courses on the website in the members zone under registered membership and also in Appendix 3. If your qualification is in ergonomics (applied / health) occupational health, health and safety, vocational rehabilitation, occupational rehabilitation from a UK university please apply.

Members who have achieved a postgraduate qualification in an allied subject from another university will be considered but must provide a full academic transcript for their course.

3. Application Instructions

There is no fee to pay until **1st April 2013** so all you need to do is

1. Request two professional references which should be sent direct to ACPOHE admin office
2. Send a copy of your certificate of educational achievement signed by a professional colleague to state they have seen the original to the ACPOHE admin office by post or email. If you email please request a read receipt

acpohe@buryphysio.co.uk

ACPOHE administrator
C/O Bury Physio
Maynewater Lane
Bury St Edmunds
Suffolk IP33 2AB

4. The benefits of registered membership

The main benefit of registered membership is recognition of your extended knowledge and skills in the specialist area of Occupational Health and Ergonomics. In addition:

- Your registered status is flagged on the Find a Physio area of the ACPOHE website
- You will be able to use the ACPOHE registered member badge and logo to indicate your registered status within ACPOHE and you will be issued with a certificate that confirms registered status
- You will be able to state that you are a registered member of ACPOHE.
Reg. Mem. ACPOHE



In addition you will be:

- Eligible for entry to the list of ACPOHE mentors who support full members wishing to work towards registered status
- Eligible to apply to be a tutor for ACPOHE courses

Once registered, ACPOHE expects you to undertake a minimum of 10 hours CPD annually in the specialist field of Occupational Health and Ergonomics. ACPOHE reserves the right to request that Registered Members produce evidence of their CPD activities.

5. Post registration information

When you renew your membership in the year after you have registered you will need to pay £75 which is the annual membership fee for a registered member. Please ensure you select the correct subscription rate when you renew your membership. If you have a standing order please ensure you change it to £75 per annum.

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You can use the ACPOHE competency framework to check that you are working at Level B or above in the domains and elements of domains relevant to your case studies. This can be found in the members zone, under competency framework.

ACPOHE Professional Reference request

The Association of Chartered Physiotherapists in Occupational Health and Ergonomics has a register of members who meet ACPOHE’s standards of training and experience.

The person detailed below has applied to be included on the register and has given your name as a professional referee.

Please can you complete Section A of this form and post it to:

ACPOHE administration
 C/O WorkSafe
 St Andrews Street South
 Bury St Edmunds
 Suffolk IP331QD

Name of OH Physiotherapist	
Job title	
Organisation	
Address	
Post code	

Section A	
Name of referee	
Position	
Organisation	
In what capacity do you know the applicant?	
How long have you known the applicant?	
Please comment on the applicant’s work in Occupational Health and Ergonomics	
Signed	Date
Please add your organisations stamp include a letterhead or email signature	
Please note that the applicant may request to see this report. If you want the report to remain confidential then please put an X in this box	<input type="checkbox"/>

Examples of current courses that give you eligibility for registered membership

Current BSc

- o BSc (Hons) Ergonomics , Loughborough University , [Link](#)

Current MSc

- o MSc Health Ergonomics (through online learning) , Derby University , [Link](#)
- o MSc Ergonomics (Human Factors) (through online learning) , Derby University , [Link](#)
- o MSc Ergonomics and Organisational Behaviour (through online learning) , Derby University , [Link](#)
- o MSc Human-Computer Interaction with Ergonomics , University College London , [Link](#)
- o MSc Ergonomics (Human Factors) , Loughborough University , [Link](#)
- o MSc Ergonomics for Health Professionals , Loughborough University , [Link](#)
- o MSc Human Factors in Transport , Loughborough University , [Link](#)
- o MSc Human Factors for Inclusive Design , Loughborough University , [Link](#)
- o MSc Human Factors , University of Nottingham , [Link](#)
- o MSc Applied Ergonomics by Distance Learning , University of Nottingham , [Link](#)
- o MSc Ergonomics and Safety at Work , Cranfield University , [Link](#)
- o MSc Human Factors in Health and Safety , Cranfield University , [Link](#)

Discontinued courses that give you eligibility for registered membership

Discontinued BSc

- o BSc Psychology with Ergonomics , Loughborough University

Discontinued MSc

- o MSc Work Design and Ergonomics , University of Birmingham
- o MSc Ergonomics , Aberdeen University
- o MSc Human Factors and Ergonomics , Leeds University
- o MSc Health Ergonomics , University of Surrey
- o MSc Systems Safety & Ergonomics , University of Surrey

Discontinued M Level certificate

Advanced Certificate in Occupational Health, University of East Anglia