

September 27<sup>th</sup>, 2018

**TO: Provisional Members of IFPTOHE**

Dear Provisional Member Organisations

**RE: Call for nominations for Executive Committee roles on The International Federation of Physical Therapists working in Occupational Health and Ergonomics (IFPTOHE).**

The working party is now calling for expressions of interest to join the Executive Committee of IFPTOHE. We will have seven members on this committee, as per the draft constitution. All positions are vacant, namely for roles of President, Vice President, Secretary and Treasurer plus three committee members.

We ask Provisional Member Organisations to canvass their members for willing nominees. Any candidate nominating requires suitable experience to hold an executive position and will need to provide a short written statement of their background and interest in working on the Executive Committee (using the Nominee Profile form attached). We may also ask nominees for a brief Curriculum Vitae early in 2019.

Each candidate requires a letter of support from their IFPTOHE Provisional Member Organisation and the nominations are limited to one per Provisional Member Organisation. Nominees for position of President require a letter of support from two IFPTOHE Provisional Member Organisations, one of which is their own.

Terms of office will be staggered and terms of either 2 years and 4 years are available – this is for succession planning to retain some experienced members over the years from 2019. The positions of President and Vice President are for 4 years.

The working party requires written expressions of interest by email for these positions by December 3<sup>rd</sup> 2018. The positions will be voted on at the upcoming inaugural General Meeting of the IFPTOHE subgroup to be held in Switzerland on May 9<sup>th</sup> (time and venue to be confirmed in January 2019).

Nominees do not need to be present at the General Meeting in Switzerland to be eligible for positions on the Executive Committee.

Please advise nominees to email their application to both Charlotte Wåhlin from Sweden <Charlotte.Wahlin@regionostergotland.se> and Marisa Coetzee from South Africa <occupationalhealth@saphysio.co.za>. Nominees should receive notice that the application has been received within one week by email. Should this not happen please contact rose.boucaut@unisa.edu.au

With kind regards from the working party,

Rose Boucaut (Australia, rose.boucaut@unisa.edu.au), Lindsay Scott and Marisa Coetzee (South Africa, occupationalhealth@saphysio.co.za), Nancy Wanyonyi (Kenya), Glykeria Skamagki (England), Charlotte Wallin and Kjerstin Stigmar (Sweden), Yvonne de Leeuw and Marlene Lutgert-Boomsma (The Netherlands), Rosimeire Simprini Padula (Brazil).